

Westchester Elementary School (School Advisory Council)
Meeting Minutes
February 22, 2022 at 2:30 pm

Objective: Share information concerning the school.

Call to Order: Ms. Goodman called the meeting to order at 2:36 pm.

Minutes: Minutes from the January meeting were not distributed.

Principal's Report: Ms. Goodman provided the update.

- The next I-Zone meeting is on March 1, 2022 at 6:00 pm via Zoom.
- The District has chosen Westchester to be a summer school site this year, so there will be no summer camp. Summer school is open to third grade and above, ESE, and kids who need extra assistance in school. It operates for half days, Monday through Thursday. Summer camp is unlikely to be held at Westchester.
- Maplewood Elementary may have a summer camp that we can direct parents to.
- School Accountability Funds: Some money has been spent on incentives – under \$3,000.00.
- Media Center: Teachers sign up for times to bring their classes to the media center. Books can be returned at any time after 8:30 am.

SAC dates for 2021/2022 School Year: 3/29, 4/26, 5/24.

SESIR Data: This is behavioral data that is reported to the state. Violence, arson, major theft, battery, assault, arson needs to be reported to the state. Westchester did not need to report any incidents.

Financial Report: Ms. Goodman provided the update. School Accountability Funds were at \$16,961.68 at the last meeting, before some money was used to provide incentives for reading programs. Less than \$3,000 was spent on these incentives.

School Survey: Students in grades 3, 4, and 5 took the school climate survey. There will also be the regular annual customer survey for parents, staff, and kids that will be coming up in March.

SRO Report: Officer Kerner was unable to provide the update.

Title I: Ms. Condee provided the update. There are a couple documents to review.

- The school parent compact needs to be reviewed and approved. The template is provided by the district, but we can make minor changes if necessary. The compact addresses monthly meetings such as PTA and SAC, interims and report cards, volunteer opportunities, teacher/school responsibilities, and parent responsibilities. Students and parents need to sign the parent compact every year. The current school parent compact was reviewed. No suggestions were given by parents or stakeholders.
- The Title I Addendum was reviewed. It discusses the comprehensive assessment (FSA). The parent survey (PFEP) will go home again. There have been 10 responses and 120

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are necessary to be validated. It addresses strategies for teacher training and recruiting highly qualified teachers. Title I funds will be used for food and materials for STEM night. There is no date yet, possibly March/beginning of April. There are some homeless students and the school keeps up with them to ensure sure all their needs are being met. Biztown will happen this year. Kindergarten Roundup will be held in March. There will be orientation with Sawgrass Springs Middle for incoming 6th graders (transitional program). The current Title I Addendum was reviewed. No suggestions were given by parents or stakeholders.

Traffic:

- The city is looking into changing the traffic pattern for pickup and drop-off. Ms. Geraine would like to have someone come and monitor the current traffic pattern.
- The police officer that has been monitoring the back car lot has been invited to attend the next SAC meeting.

Adjournment: Ms. Goodman motioned to adjourn at 3:16 pm.

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SAF Meeting

Call to Order: Heather Zardus called the meeting to order at 3:16 pm.

North Area Advisory Council:

- Heather was able to go to the meeting on Thursday.
- DAC meeting:
 - Allergies: If you have a child with a food allergy you need to send a doctor's note in to food services, not the front office. The forms filled out in the beginning of the year are not provided to food services.
 - Lunch Fund: Usually we have a fund for lunches for kids who are food insecure, but it's not necessary this year since all meals are free. In past years, the PTA and school have contributed to assist with those.
 - There has been an emergency mandate passed where a school/student is randomly selected from elementary, middle, and high schools to be wanded and searched for weapons and pepper spray. The frequency of these searches was not discussed. The suggestion was made in the meeting to have the whole classroom wanded/searched, but we have no input.
 - Food and Nutrition: They would like to test popularity of certain meals, but it's been difficult due to Covid. They will hopefully start this next year.
 - There have been a few issues with parents who have injunctions or other types of issues. Parents have a duty to disclose that to the school. The school can't enforce without knowing.

Adjourned: Adjourned by Heather at 3:31 pm